

		U.S. DEPARTMENT OF COMMERCE Bureau of Industry and Security CWC SCHEDULE 3 DECLARATION OR REPORT		DATE RECEIVED (Leave Blank)	
CERTIFICATION FORM					
Provide the information requested below in Questions C.1 through C.8.					
C.1	Name of Declaration or Report Point of Contact (D/R-POC):				
C.2	Company Name:				
C.3	Mailing Address:				
	City:	State:	Zip Code:		
C.4	D/R-POC's Telephone Number: _____ ext. _____				
	D/R-POC's Fax Number: _____				
	D/R-POC's E-mail Address: _____				
C.5	Date Submitted (YYYY-MM-DD): _____				
C.6	CERTIFICATION				
I hereby certify that I have reviewed the attached documents and that, to the best of my knowledge and belief, the submitted information is true and complete.					
Name and title of responsible official (type or print):					
Signature:					
Date Signed (YYYY-MM-DD):					
C.7	TYPE OF DECLARATION OR REPORT (check one box, except check two boxes for an amendment) <input type="checkbox"/> ANNUAL DECLARATION ON PAST ACTIVITIES (YYYY): _____ <input type="checkbox"/> ANNUAL REPORT ON EXPORTS AND IMPORTS (YYYY): _____ <input type="checkbox"/> COMBINED ANNUAL DECLARATION AND REPORT (YYYY): _____ <input type="checkbox"/> ANNUAL DECLARATION ON ANTICIPATED ACTIVITIES (YYYY): _____ <input type="checkbox"/> DECLARATION ON ADDITIONALLY PLANNED ACTIVITIES (YYYY): _____ <input type="checkbox"/> AMENDMENT				
C.8	Forms Submitted Check all forms that are included: <input type="checkbox"/> FORM 3-1 <input type="checkbox"/> FORM 3-2 <input type="checkbox"/> FORM 3-3 <input type="checkbox"/> FORM A <input type="checkbox"/> FORM B				

CERTIFICATION FORM Schedule 3 Declaration or Report

Declaration and reporting requirements are set forth in Part 714 of the CWC Regulations (15 CFR 714).

A separate Certification Form is required for:

- (a) each Schedule 3 plant site that has declaration requirements;
- (b) each Schedule 3 plant site with reporting requirements; and
- (c) each trading company with reporting requirements.

NOTE: If you submit a combined declaration and report, you must submit only one Certification form.

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This form serves several purposes, including:

- (a) identifying a Declaration Point of Contact;
- (b) certifying the accuracy of the submitted declaration or report;
- (c) identifying the type of declaration or report submitted; and
- (d) listing the declaration or report forms submitted.

Questions C.1 through C.5 Name of Declaration or Report Point of Contact (D/R-POC) and Other Requested Information: Designate a D/R-POC. The D/R-POC should be a person whom the Department of Commerce may contact for: (1) the purposes of clarification of information provided in the declaration or report; and (2) for general information. The D/R-POC need not be the person who prepares the declaration or report forms or signs the Certification Form.

Question C.6 Certification: The Certification statement must be signed by the owner, the operator, or a senior management official who certifies the accuracy and completeness of the information submitted. The Certification signature block must contain an original signature.

Question C.7 Type of Declaration or Report: Check the appropriate box for the type of declaration or report being submitted (e.g., past activities, anticipated or additionally planned activities, exports and imports, combined declaration and report, and amendments) and indicate the year for which the information applies.

The ANNUAL DECLARATION ON PAST ACTIVITIES provides information on the production of a Schedule 3 chemical by a declared Schedule 3 plant site for the previous year. A plant site must submit an ANNUAL DECLARATION ON PAST ACTIVITIES if one or more plants on the plant site produced a Schedule 3 chemical above 30 metric tons during the previous calendar year.

The ANNUAL REPORT ON EXPORTS AND IMPORTS, submitted by plant sites or trading companies, provides information on exports and imports of a Schedule 3 chemicals above 30 metric tons.

The COMBINED ANNUAL DECLARATION AND REPORT provides information on a declared Schedule 3 plant site required to submit both an Annual Declaration on Past Activities and an Annual Report on Exports and Imports. The COMBINED ANNUAL DECLARATION AND REPORT provides information on the production of a Schedule 3 chemical above 30 metric tons as well as information on the export from or import to the plant site of the same or different Schedule 3 chemical above 30 metric tons. Note that exports from and imports to a plant site are determined for the entire plant site, including all units of the plant site.

The ANNUAL DECLARATION ON ANTICIPATED ACTIVITIES provides information on the production of a Schedule 3 chemical by a plant site that has at least one plant that anticipates producing the Schedule 3 chemical above 30 metric tons in the next calendar year.

The DECLARATION ON ADDITIONALLY PLANNED ACTIVITIES provides information on additional activities planned after submission of the ANNUAL DECLARATION ON ANTICIPATED ACTIVITIES. NOTE: This declaration is due 15 days before the additionally planned activities can begin.

Note that declarations on the production of Schedule 3 chemicals by declared plant sites will be transmitted to the OPCW and will also be used, where applicable, to compile the U.S. national aggregate declaration. Reports on Exports and Imports of Schedule 3 chemicals are not transmitted to the OPCW, but are used to compile the U.S. national aggregate declaration.

Question C.8 Forms Submitted: Check the appropriate box for each form that is included in the submission.